

CROSS BORDER ORCHESTRA OF IRELAND (CBOI) & PEACE PROMS

Online Safety and Protocol

Online safety is of the utmost importance during our online course. The Cross Border Orchestra of Ireland (CBOI) & Peace Proms has developed a specific online policy and set of guidelines dedicated to online Sessions. Please read, sign and return the attached form.

1. For Zoom lessons/sectionals/rehearsals - logins, invitations and passwords will be shared with the participants prior to the lesson/sectional/rehearsal.
2. Links will be sent via email to both the email address provided i.e. person with parental responsibility and/or player. Consent from the person with parental responsibility will be required for players under 18.
3. Links may be sent from the CBOI's Zoom account or from the Tutors' personal Zoom account where this has been approved by the CBOI. Where possible, CBOI staff and team will keep track of who is online and moderate throughout the sessions.
4. Any one-to-one or group sessions where tutors have been approved by CBOI to use their personal Zoom, will not have an extra member of the team however these sessions will be recorded.
5. CBOI staff and team will have undergone Garda Vetting.
6. All recorded footage, resources and tutorials produced by CBOI automatically become the property of the Cross Border Orchestra of Ireland (CBOI) & Peace Proms.
7. All video or audio recordings sent from you to CBOI as part of your ongoing tuition with the Cross Border Orchestra of Ireland (CBOI) & Peace Proms may be produced as a video collage and posted on Facebook and other social media. Individual recordings of member's work will not be posted on any social media without the separate consent of the member/participant and or parent/guardian.
8. All video recordings sent from CBOI to you remains the property of the CBOI and may not be posted by you on any social media.
9. If required, live sessions may take place on Facebook and Instagram which are public viewing platforms.
10. Students/members will turn up to all Zoom sessions on time, with all necessary materials and equipment ready.
11. Ideally students/members should be in a neutral room within their house for all sessions.
12. Students/members will not have access to the record facility on Zoom and they must not record any session on a separate device.
13. Students/members must not share their personal phone numbers with tutors, assistant tutors or interact with the same via social media, even for the purposes of sharing lesson content.

If you have any concerns at any point, please do not hesitate to contact us.

Please complete and return the form below electronically

I confirm that I have read and understood the CBOI Online Safeguarding Policy.

Under 18 consent

I also give consent for my child _____ to be contacted via their personal email for CBOI Zoom lessons/rehearsals.

Parent/carer name: _____

Parent/carer signature: _____

Student signature: _____

Current email address: _____

Over 18 consent

Student name: _____

Student signature: _____

Current email address: _____