

DUBLIN PEACE PROMS 2022 – CHOIR WORKSHOP LOGISTICE

EVENT:	DUBLIN PEACE PROMS 2020 – CHOIR WORKSHOP LOGISTICS
VENUE:	NATIONAL SPORTS ARENA BLANCHARDSTOWN
DATES:	WED 12th THURS 13th FRI 14th JANUARY 2022
TIMES:	SESSION 1: 10am to 11:30pm SESSION 2: 12:30 to 2pm
CONDUCTOR:	CHOIR WORKSHOP CONDUCTOR - MR GREG BEARDSELL

START TIME: The workshop must start at the appointed time.

- All choirs have been allocated a workshop time. Please check the table below to find yours. This information is also available on your status page of the Database.
- Choirs should arrive half an hour before the session begins to ensure all members are in place and ready to sing at the appointed time.
- Choirs who anticipate lengthy travel times will need to factor in comfort breaks and allow extra time.
- **TOILET: Please try to ensure that children use the toilet facilities before the workshop commences and do not go out to the toilet during the rehearsal, as it is very disruptive for others.**

SONGS: Try your best to ensure that your choirs have the words learned off by heart for the workshop. The children will benefit greatly from the experience if they know the words from memory.

SEATING FOR WORKSHOPS AND CONCERTS:

- **The exact number of seats requested will be allocated to choirs. It is essential** that you fill every seat in every row. Do not leave any gaps, otherwise schools will be left without seats or split up into different areas.
- **Teachers should sit at the outer edge of rows along the steps, in single file if possible**
- Teachers should sit with their group for the workshop, and supervise them at all times. The recommended supervision ratio is 1 teacher to 15 students.

TEACHERS/ TEACHERS' MEETING: There will be a meeting for teachers during the workshop. The lead organising teacher from each school should attend. Peace Proms organisers will go through the logistics for the Concert Day and give you an opportunity to ask any questions that you might have about the project. Please remain in your seat with your choir until you are called to this meeting.

RECORDING/MOBILE PHONES: Students are not permitted to use mobile phones during the rehearsals or the concert.

WHAT TO WEAR TO THE WORKSHOP: Choir members should wear their school uniform to the workshop.

SPECIAL REQUIREMENTS:

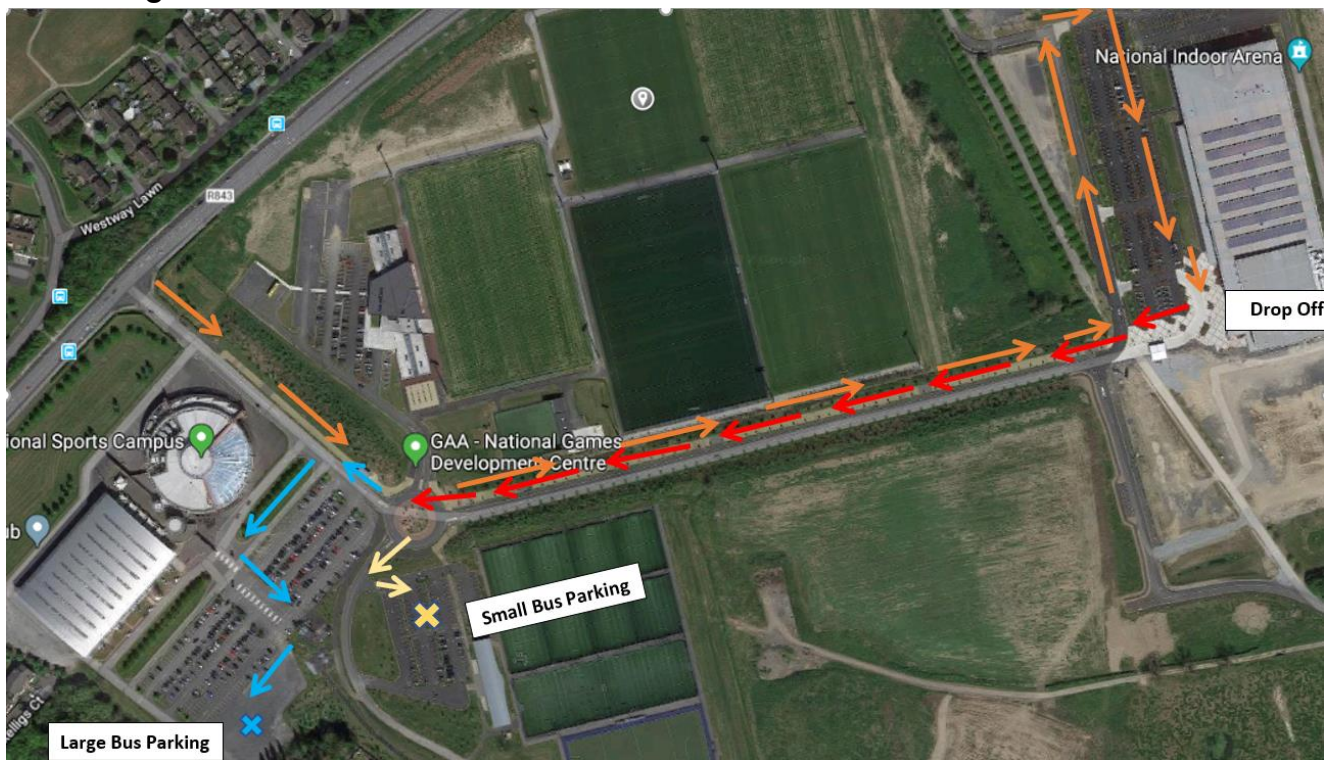
- Thank you for notifying us about special requirements. We will endeavor to look after any schools with special requirements – seating or otherwise.
- **IMPORTANT:** Please try to ensure that none of your choir members bring nuts.
- If any member of your choir needs ear defenders, please ensure that you bring them with you.


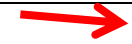


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ARRIVING & DEPARTING THE NATIONAL SPORTS ARENA

- PLEASE HAVE THE NAME OF YOUR SCHOOL PRINTED ON AN A3 SHEET, ON THE FRONT WINDOW OF YOUR COACH.
- Please ensure that your driver knows the name of your school
- Please ensure that you have a mobile phone number for your coach driver, and that the driver has your mobile phone number.
- Please let your coach driver know the time that the workshop will end at.
- Coaches should pull up at the drop off area indicated on the map, where children can alight. Students will be escorted to their places from here.
- Coaches should then park as shown on the map.

Bus Parking Plan: ARRIVAL



	Bus entry entrance to drop off point	To pull up to the drop off area and then continue to the parking areas
	Bus entry to car parking position	Follow the route to where buses will be split into 2 categories – Large bus and small bus
	Large bus entrance to parking areas	Large buses to follow this route to parking space on a gravel area beside the car wash in the NAC car park
	Small bus entrance to parking areas	Small buses to follow this route to parking space at the multi-sport pitches





DEPARTURE

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- When **SESSION 1** is complete, students will be informed as to which block will exit first and through which doors they should exit through. All school groups are to remain seated with their teacher until they are called forward for their bus.
- NSC staff will start to call down buses from the bus park areas and when they arrive the relevant school will be lined up to get on.
- While this is occurring, there will be buses arriving for SESSION 2. They are to follow the route outlined on the drop off map.
- Students for SESSION 2 are to go into the reception, up the stairs to the NITC (Courts) balcony and fill the bleacher seating from there. Once the court space is cleared of students from SESSION 1, the main hall entrance can be utilized and the blue shutters closed.
- When **SESSION 2** is completed students will not need to leave the NITC (courts) until they are called for their bus. This is just to avoid having too many students standing outside if the weather is bad unnecessarily and while buses are moving.

Pick-Up



	Large bus route to join all buses pick up
	Small bus route to join all buses pick up area
	Pick up route for all buses
	Exit route after pick up