LIMERICK PEACE PROMS 2022 – CHOIR WORKSHOP LOGISTICS

EVENT: **LIMERICK PEACE PROMS 2022 – CHOIR WORKSHOP**
VENUE: **SPORTS ARENA – UNIVERSITY OF LIMERICK**
DATE/TIME **Thursday 20th January 2022.** ***9:30am to 11am & 12noon to 1:30pm**
Friday 21st January 2022. **10am – 11:30am & 12:30pm to 2pm**
CONDUCTOR: - MR GREG BEARDSELL

START TIME: The workshop must start at the appointed time.
- All choirs have been allocated a workshop time. Please check your time on the list below.
- Choirs should arrive half an hour before the session begins to ensure all members are in place and ready to sing at the appointed time.
- Choirs who anticipate lengthy travel times will need to factor in comfort breaks and allow extra time.

TOILET: Please try to ensure that children use the toilet facilities <u>before</u> the workshop commences and do not go out to the toilet during the rehearsal, as it is very disruptive for others.

SEATING FOR WORKSHOPS AND CONCERTS:
- **The exact number of seats requested will be allocated to choirs. It is essential that** you fill every seat in every row. Do not leave any gaps, otherwise schools will be left without seats or split up in different areas.
- **Teachers should sit at the outer edge of rows along the steps, in single file if possible**
- Teachers should sit with their group for the workshop, and supervise them at all times. The recommended supervision ratio is 1 teacher to 15 students

SONGS: Try your best to ensure that your choirs have the words learned off by heart for the workshop. The children will benefit greatly from the experience if they know the words from memory.

TEACHERS/ TEACHERS' MEETING: There will be a meeting for teachers during the workshop. The lead organising teacher from each school should attend. Peace Proms organisers will go through the logistics for the Concert Day and give you an opportunity to ask any questions that you might have about the project. Please remain in your seat with your choir until you are called to this meeting.

RECORDING/MOBILE PHONES:
- Students are not permitted to use mobile phones during the rehearsals or the concert.
- Teachers please feel free to record and post #PeaceProms19

WHAT TO WEAR TO THE WORKSHOP: Choir members should wear their school uniform to the workshop.

SPECIAL REQUIREMENTS:
- Thank you for notifying us about special requirements. We will endeavour to look after any schools with special requirements – seating or otherwise.
- Please ensure you have registered all special requirements for the concerts on the

database.

- Please try to ensure that none of your choir members bring nuts.
- If any member of your choir needs ear defenders, please ensure that you bring them with you.

ARRIVING & DEPARTING UL Sports Arena

- PLEASE HAVE THE NAME OF YOUR SCHOOL PRINTED ON AN A3 SHEET, ON THE FRONT WINDOW OF YOUR COACH
- Please ensure that your driver knows the name of your school and the end time of the workshop
- Coaches should entre thorough **either entrance on the Dublin / Limerick road**. (Marked on the Map)
- Coaches should then park in **P8** (Marked on the Map).
- Teachers should escort their children across the road to the Sports Arena where the workshop will take place.
- TOILET: Please arrive early and try to ensure that children use the toilet facilities before the workshop commences and do not go out to the toilet during the rehearsal, as it is very disruptive for others.
- Please ensure that you have a mobile phone number for your coach driver, and that the driver has your mobile phone number.
- Please let your coach driver know the time that the workshop will end at.

UL campus security has asked that schools and bus drivers are made aware of the following safety concern. "**For events of this nature on campus, the safety of the children is utmost and one of the most important items of concern is the 'dropping off and collecting of the children' under no circumstances will buses be allowed to use the roadway outside the Arena for this purpose**",